

## Application for Professional Membership

Available only to Associate Members who have gained experience as practicing designers, and who, in the opinion of the Council of Designers Institute, have attained a high level of professional competence and meet the requirements of admission set out in the regulations.

Given Name(s) .....

Family Name .....

Postal Address .....

Business Name (if applicable) .....

Business address .....

Business Telephone ..... Mobile .....

E-mail ..... Fax .....

### Design Sector

Design sector in which I am seeking membership (please nominate one only):

- Spatial       Graphics       Product       Education  
 Interactive Media       Design Management       Craft/Object

**NOTE: If you have ticked Education please also tick the appropriate discipline you represent.**

### Application Fee

There is an application fee of \$112.50 (including GST).

### Membership Fee

I am a current financial Associate Member of the Designers Institute of New Zealand:  Yes     No

### Payment Options

The application fee of **\$112.50** (including GST) can be paid by:

- Direct payment** into the Designers Institute of New Zealand account, Westpac, Newmarket 030195 0230868 00.  
 **Cheque** payment, please enclose cheque payable to Designers Institute of New Zealand, posted to PO Box 109 423, Newmarket, Auckland.  
 **Credit Card** payment Visa/Mastercard (details as below).

Name on the Card: .....

Card No: .....

Expiry date ..... Signature .....

**Declaration:** I the undersigned apply for Professional membership of the Designers Institute of New Zealand Incorporated. I hereby state that the above information is correct and I support the Institute's objectives. I acknowledge that the Designers Institute may from time to time make my name available

to other members and or suppliers to inform me about goods and services. In the event that I do not want my name made available in this manner, I will advise the Institute in writing.

Signed ..... Date .....

## Professional Membership Procedure

The application forms for Professional Membership are online:  
[www.dinz.org.nz/main/members/professional\\_applications.pdf](http://www.dinz.org.nz/main/members/professional_applications.pdf)

### The applications to be received by the DINZ Office require:

1. A completed application form.
2. The application fee of \$112 inclusive GST.
3. Two completed **Referee forms** (two clients or others who can comment with confidence on the applicant's abilities as a professional designer)
4. Two completed **Sponsors forms** (any two professional, fellow or life members who can comment with confidence on the applicant's abilities as a professional designer)

### Professional Membership Peer Review

5. Once all paper work has been received the DINZ office will set up a Peer Review Panel to interview the candidate.
6. A Peer Review Panel will consist of three Professional Members from the applicants design sector.  
The third Professional Member will be from one of the other design disciplines.
7. The applicant will be notified in writing of the interview date / time and venue.

### Preparation for the Peer Review Interview

9. The candidate will be required to have familiarised themselves with the Designers Institute of New Zealand Constitution which is viewable on:  
[www.dinz.org.nz/files/dinz\\_constitution\\_2003.pdf](http://www.dinz.org.nz/files/dinz_constitution_2003.pdf)
10. The candidate will be required to have familiarised themselves with the Designers Institute of New Zealand Code of Ethics document which is viewable on:  
[www.dinz.org.nz/files/code\\_of\\_ethics.pdf](http://www.dinz.org.nz/files/code_of_ethics.pdf)
11. Candidate must provide sufficient proof of:
  - Educational background
  - Skills and qualifications
  - Professional experience – demonstration of good practice standards and ethics
  - Outline of work history (employer / self employed / employee)
  - Portfolio of work

### The Interview

12. The Peer Review Panel will have as a reference copies of the Referee and Sponsor forms submitted by the applicant.
13. The panel will informally discuss the applicants professional business practice.
14. The panel will make reference to the Code of Ethics document
15. There will be an opportunity for the applicant to present their portfolio.
16. The interview process should take an hour.

### Post Interview

17. The Peer Review Panel will write a short report advising on the success of the applicant.
18. The DINZ Chief Executive Officer will advise the applicant of the outcome on the phone.
19. The applicant will be advised of the outcome in writing from the DINZ office along with The Peer Review Panel's written report.
20. DINZ Council will be advised and will ratify The Peer Review Panel's decision.
21. The successful applicant will be sent their Professional Member certificate.
22. The successful applicant, as a Professional Member, will be entitled to use the appellation MDINZ.
23. The Professional Member will be listed on the DINZ website directory.

## Benefits as a Professional Member

## **Appellation MDINZ**

As a Professional Member you are entitled to use the appellation MDINZ.

## **DINZ Website Directory**

- As a Professional Member you will have a listing on the DINZ website Directory
- You will have 'complimentary' Profile page on the DINZ website for the promotion of your business/tertiary
- This complimentary Profile page will promote you at random on the DINZ Home Page
- The DINZ website has on average 50,000 pages open per month and most of the pages opened are to the Directory.

## **Voting**

As a Professional Member you are eligible to have your say and vote.

## **Council**

As a Professional Member you are able to stand for election for Council at the next AGM Council election.

## **Strategic Development**

As a Professional Member you will be invited to participate on working parties that establish strategies and proposals for the Designers Institute that will build deeper relationships with government and other external organisations that benefit and advance the value of design and raise the profile of the Institute as the Industry Voice.

## **Continuing Professional Development (CPD) - DINZ Means Business Programme**

- DINZ is committed to the principle of developing a range of professional services for members at all stages of their career in order to assist them in practicing professionally.
- DINZ is also committed to up skill its professional membership that will assist with the engagement and integration of designers with business.
- National professional seminars are held as part of the *DINZ Means Business* programme as the *Design Series* which covers *Designers Speak, Design Talk, Design View, Design Business, Design Law* and *Design Management*.
- The *DINZ Means Business* programmes will help facilitate designers applying to be mentors and contractors under the New Zealand Trade & Enterprise (NZTE), Better By Design (BBD) programme.
- DINZ spatial membership CPD provides for those members who choose to become Licensed Building Practitioners under the new Building Act of 2004.
- *DINZ Means Business* also runs the *Design in Business Series* which provides seminars and workshops to businesses and organisations about the importance of design as a business differentiator. These forums provide the opportunity for designers to network with potential clients.

## **New Zealand Trade and Enterprise (NZTE) and Better By Design Directory**

- DINZ has been strategically involved with NZTE and the development of the Better By Design, Design Directory.
- This Design Directory includes DINZ Professional Membership. The Design Directory is to help potential business clients on how to select the appropriate designer for their project, and how to brief a designer for the success of the project. [www.betterbydesign.co.nz](http://www.betterbydesign.co.nz)

## **Legal**

- As a Professional Member of the Designers Institute you are entitled to a complimentary legal consultation with our honorary solicitors, Clendon Feeney. Access to this service is through the DINZ office only. This complimentary service is a fifteen minute phone consultation.
- The Institute offers a mediation service.
- Legal issues such as intellectual property law, copyright, disputes and setting up professional engagements and services are seminars available under DINZ Means Business "Design Law" series.

## **DINZ Website**

As a Professional Member you are able to establish your own complimentary page on the DINZ website. This professional page provides greater visibility for you and your company by profiling your portfolio plus providing a link to your website.

**Contact Details**

For further information on the Designers Institute of New Zealand or on becoming a Professional Member please contact:

**Chief Executive Officer**

Cathy Veninga FDINZ

Mobile: 027 473 2399

DDI: 09 523 1407

Email: [cathy@dinz.org.nz](mailto:cathy@dinz.org.nz)

**DINZ Office**

Ph: 09 529 1713

Fax: 09 529 1714

Email: [designer@dinz.org.nz](mailto:designer@dinz.org.nz)

Website: [www.dinz.org.nz](http://www.dinz.org.nz)

**This reference is confidential to the Designers Institute of New Zealand Incorporated.**

## To the Referee

Please complete this reference for: .....  
who is applying for Professional membership of the Designers Institute of New Zealand Incorporated.  
Your response will indicate that you have confidence in the applicant's abilities as a professional designer.

How long have you known the applicant? .....

What is your assessment of the applicant's Professional qualities and their standing in the design profession?

.....  
.....  
.....

Was the applicant competent in their field of design? .....

Did they meet the requirements of the project brief? .....

Was the project completed within budget and time? .....

Did they work co-operatively with other professions and trades associated with the project? .....

Would you work with this designer on future projects? .....

Would you recommend them to your associates? .....

How do you rate their contribution from a creative point of view? .....

.....  
.....  
.....

Professional membership status indicates the attainment of a high level of professionalism. In your opinion is the applicant worthy of this recognition?

.....  
.....

Are there any further comments you would like to make concerning the applicant's knowledge, skills and ability?

.....  
.....  
.....

Referee's name ..... Company .....

Address .....

Signed ..... Date .....

